

## Catbrook Memorial Hall Management Committee

Minutes for the meeting held on Monday 2<sup>nd</sup> October 2017

Present: Andy Pullan. (Chair), John Clarke (sec), Teresa Treasure, Diana Light, Betty Maloney, Marion Griffin, Stephen Vass, Ruth Routh, Mark Loveday Diane Watson and Liz Greatorex-Davies.

**Apologies:** Jill Westwood

The minutes were taken as read.

**Matters arising:** Marion stated that although they have not all been purchased the Christmas decorations are on the way.

**Treasurer's Report:** Rose stated that currently our funds stand at £9,952.52. She also stated the books were being audited ready for the AGM

The film night raised £165, Coffee morning this month showed takings of approximately £50 and the Pub Night netted £60.

Andy suggested that Rose should contact Trellech Community Council through John Gooding as it is expected they would pay the rates for the Hall.

Rose is trying to firm up on a better insurance package for the Hall.

**Chairman's Report:** Andy reiterate that the AGM was to be held on Monday 13<sup>th</sup> November.

### Future Events

- Saturday 7<sup>th</sup> October is a music night with Tony Jacobs and Catherine Sykes.
- Friday 20<sup>th</sup> October 1930 Film night – Viceroy House
- The big event is on Friday 27<sup>th</sup> October **Children in need Quiz Night with Alan Dedicat.** *Valuable raffle prizes are required to raise more cash for the charity.* Committee Members are asked to raise awareness of this and get suitable prizes. There will be a bar that night. It was agreed one of the prizes should be a hamper. Please give your donations to Ruth. Marion is arranging the food that will be supplied by various members of the committee. It was agreed that they will be hot dishes including Lasagne, jacket potatoes, curry and chilli.
- It was agreed that we should have a Pub night on 25<sup>th</sup> November.
- The New Year's Eve was discussed and it was decided that it would be "Fancy Dress" for the event.
- The Caldicot Male Voice Choir will be singing at the Hall on 20<sup>th</sup> January next year. Pat Gooding has arranged this for us.

### AOB

Ruth asked about the maintenance of the outside of the Hall including the gardens. Nothing was decided. Perhaps it should be discussed at the AGM?

The next meeting will be on the 6<sup>th</sup> November.

Jill apologised that she would be absent for this meeting.

The meeting closed at 1940.

## **Standing Agenda**

1. Apologies
2. Confirmation of minutes of the last meeting
3. Matters arising
4. Treasurers report
5. Chairman's report
6. Future events and planning
7. Any Other Business
8. Date and Time of next meeting