

Catbrook Memorial Hall Management Committee

Minutes of the meeting held at 7pm on Monday 3rd April 2023.

Attendees:-

Andy Pullan (AP) – Chairman, Craig Bridgeman (CB) – Secretary,

Rose Stevens (RS) – Treasurer, Fiona Wilton (FW), Liz Greatorex-Davies (LGD), ,
Stephanie Spragg (SS), Phillip Robinson(PR).

Apologies:-

Mark Loveday (ML) , Jill Westwood (JL), Marion Griffin (MG)

Minutes;- Meeting Minutes from Monday 6th March 2023 were signed off as a true and accurate record.

Matters Arising:-

None raised specifically.

Treasurers Report (RS):-

Account (February):-

- Current Account - £5,354.42.
- Savings Account - £22,054.00.
- Charity Fund - £1,492.00.
- 100 Club - £457.00.

Income Generated:-

- Film Night (See how they run) - £62.00. (£65 - £3 for DVD return).
- New Year`s Eve – £165.00 in Ticket sales.
- Council Tax Credit – Still awaiting £124.00 from Trellech Council.

- AP confirmed that TUC were providing a grant of £602.00 towards the proposed Hall painting work.

Future Expenditure:-

- Hall Rates – Potential rebate maybe available (AP/RS). No update.
- PPLBS - £139.00 to broadcast music at the Hall.
- Hall Insurance – Potential eligibility for relief via Trellech Council. (AP/RS). No update.
- SWALEC Bill - £354.00. Review older Bill readings and compare against new smart meter readings for potential errors in billing. (RS/AP). No update.
- Hall external decoration – circa £1600.00. Mitigated by TUC grant for £602 as previously minuted.

Chairperson`s Report:-

- Chair confirmed the planned “Battle of the Bands” for 7th July 2023. Tickets will cost £5. Each band will play 2 sets and a finale at the end. Bar will be open.
- Discussion continued from the previous meeting regarding types of films that can increase turnout and suit the Village cohort, given the changing demography. AP asked that we all consider what may be a good fit.

Hall Operations:-

Delivered:-

- Film Night – See how they run. Good film with a twist. £62.00 takings.

Confirmed Events:-

- Film Night – 21st April 2023 – *Living*.
- *Pub Night – Friday 28th April 2023. No Band.*
- Plant Sale – Confirmed - Monday 8th May 2023. FW requested that the Hall is opened for receipt of plants on Sunday 7th May @ 5-6pm and Monday 8th May @ 10 – 11am. FW and JW to arrange availability.
- Alison Neal Play – *Glowing in the Dark* . 16th June. Tickets £10
- Battle of the Bands – July 7th 2023. Bar will be open.

- Maltings Farnham – “Mountain Music” – 5th October 2023. Tickets £10.
- Summer Party event – AP`s NYE playlist and videos. July 21st (Date TBC).
- PR`s Mum event – Ice Cream- 19th August 2023. (May require a freezer).

Potential Events:-

- Build a Scarecrow competition. SS looking potentially at the end of the school summer holidays. SS to chat with SB about a flyer to introduce the competition and how best to engage the village in participation. Prizes to be given for best efforts.
- Mr. Planetarium – A Night with the Stars. Funded by the Hall with 2 sessions to suit children and adults. Bar will be open after the adult event.

Future Plans and Look Ahead:-

- Pub Night – Quarterly Event, potentially with music.
- Film Night – Empire of Lights.
- Film Night – A man called Otto.
- Film Night – Charade.
- Children in need event – Quiz hosted by AD, subject to RC confirmation. Potentially December 2023 to suit availability of host.
- Steph Spragg (SS) will look at the possibility of organising an Easter Egg event in the Village in 2024.

Any Other Business (AOB):-

- FW requested an update on any considerations for the Ukraine families. There is £1600.00 in the fund that can be used to arrange an event. AP was to follow up with the Hotel and families.
- AP to discuss the electrical fault at the Hall with trustees.

Meeting closed at 7.40 pm.

Next Meeting – Proposed for Tuesday 2nd May 2023 @7pm

Agenda for next meeting:-

1. Apologies for absence.
2. Confirmation of minutes dated 3rd April 2023.
3. Matters arising.
4. Treasurers report.
5. Chairman`s report.
6. Hall Operations, future events and planning.
7. Any other Business .
8. Date and time of next meeting.