

Catbrook Memorial Hall Management Committee

Minutes of the meeting held at 7pm on Monday 6th March 2023.

Attendees:-

Andy Pullan (AP) – Chairman, Craig Bridgeman (CB) – Secretary,

Rose Stevens (RS) – Treasurer, Fiona Wilton (FW), Jill Westwood (JW), Liz Greatorex-Davies (LGD), Marion Griffin (MG), Stephanie Spragg (SS), Phillip Robinson(PR).

Apologies:-

Mark Loveday (ML).

Minutes;- Meeting Minutes from Monday 6th February 2023 were signed off as a true and accurate record.

Matters Arising:-

None raised specifically.

Treasurers Report (RS):-

Account (February):-

- Current Account - £5,740.34.
- Savings Account - £22,044.24.
- Charity Fund - £1,491.08.

Income Generated:-

- Film Night (Fishermen`s Friends 2) - £75.00.
- New Year`s Eve – TBC@ Next meeting. (AP/ML) – Action carried forward.
- Council Tax Credit - £124.00.
- Pub night - £161.00.

Future Expenditure:-

- Hall Rates – Potential rebate maybe available (AP/RS).
- PPLBS - £139.00 to broadcast music at the Hall.
- Hall Insurance – Potential eligibility for relief via Trellech Council. (AP/RS).
- SWALEC Bill - £354.00. Review older Bill readings and compare against new smart meter readings for potential errors in billing. (RS/AP).
- Hall external decoration – circa £1600.00. Potential to offset cost via application to Trellech United fund. (AP).

Chairperson`s Report:-

- Chair (AP) welcomed Stephanie Spragg (SS) to the Catbrook Hall committee.
- Phillip Robinson has engaged with the community to encourage a younger cohort to join the committee. (PR) to continue with his persuasive influence.
- Chair (AP) is to discuss the quality, duration and potential cost affect of the recent and proposed films to be shown at the Hall with Richard Cobourne. It was agreed that consideration should be extended to the locality children with options to watch DVD`s at the Hall.

Hall Operations:-

Delivered:-

- Pub Night – Well attended, £161 profit at the bar. The band were good, but the volume tended to stifle conversation. The band has had emails to thank them for their contribution.
- Film Night – Fishermen`s Friends – Well attended.

Confirmed Events:-

- Film Night – 31st March 2023 – *See How They Run*.
- Film Night – 21st April 2023 – *Living*.
- *Pub Night – Friday 28th April 2023. No Band.*

- Plant Sale – Confirmed - Monday 8th May 2023. Fund raising charity support for the Air Ambulance.
- Alison Neal – ‘Glowing Bright’, the story of Marie Curie – 16th June.
- Maltings Farnham – “Mountain Music” play – 5th October 2023.

Potential Events:-

- Summer festival event – Potentially a Friday in June/early July. Three live bands playing short duration slots, bar and back ground music and video.
- Harvest Festival event – Community enrichment through “Best Scarecrow” competition, prize giving and music at the Hall. Steph Spragg (SS) to look at how best to deliver this event. (30th September suggested).

Future Plans and Look Ahead:-

- Pub Night – Quarterly Event, potentially with music.
- Gig night – Quarterly. Local bands playing. Potentially sell tickets.
- Film Night – To be reviewed with AP/RC.
- Night Out Scheme – AP looking at possibility of further funding support from scheme for bands in the autumn months.
- FW provided a feedback from an event staged by the Usk Astrological Society. There is potential to run a similar event at Catbrook Hall, providing the Hall internal volume can cater for the equipment. AP agreed to follow up and check Hall dimensions, in particular the ceiling height. FW suggested that it would be cost effective to offer three sessions in one day. (Two with paying tickets and one free show for children).
- Phillip Robinson (PR) to follow up with his Mum on availability for future presentation.
- Steph Spragg (SS) will look at the possibility of organising an Easter Egg event in the Village in 2024.

Any Other Business (AOB):-

- Simon Westwood would like to thank the members that helped out with the Hall Spring clean event on Saturday 25th February 2023.
- Simon Westwood also thanked AP for his work on the Hall floor and the ladies who helped out with additional support around the Hall.

Meeting closed at 7.40 pm.

Next Meeting – Proposed for Monday 3rd April 2023 @7pm

Agenda for next meeting:-

1. Apologies for absence.
2. Confirmation of minutes dated 6th March 2023.
3. Matters arising.
4. Treasurers report.
5. Chairman`s report.
6. Hall Operations, future events and planning.
7. Any other Business.
8. Date and time of next meeting.