

# **Catbrook Memorial Hall Management Committee**

**Minutes of the meeting held at 7pm on Monday 4<sup>th</sup> September 2023.**

## **Attendees:-**

Andy Pullan (AP) – Chairman, Fiona Wilton (FW), Stephanie Spragg (SS), Phillip Robinson (PR), Mark Loveday (ML), Marion Griffin (MG).

## **Apologies:-**

Craig Bridgeman (CB) – Secretary, Jill Westwood (JW) Liz Greatorex-Davies (LGD)

**Minutes;-** Meeting Minutes from Monday 7<sup>th</sup> August were signed off as a true and accurate record.

## **Matters Arising:-**

Fiona clarified that the cost of the Christmas wreath making event is £35 after the organiser reduced her price to the original amount.

## **Treasurers Report (RS):-**

- Treasurers Account - £5303.32
- Lottery Account - £1317.00
- Savings Account - £22,126.58

Amounts taken from on line banking 7<sup>th</sup> Sept 2023

## **Chairperson`s Report:-**

- Hall Electrics – Grant application submitted to TUCC for the council's next meeting on 18<sup>th</sup> Sept 23.

- New energy saving lights purchased and will be fitted on Weds 6<sup>th</sup> Sept. Grant funding was obtained from ANOB and a free energy efficiency audit was carried out. Due to the location of the hall and its age there was limited opportunities to improve the hall but the replacement of lighting to more efficient LED panels was recommended and progressed.

## **Hall Operations:-**

### **Delivered:-**

- Ice Cream talk by PR's mum, Christine, was well attended. 32 tickets sold and a profit on the bar was made. Phil is in discussion with his mum as to other talks she may be able to do at the hall in the future.
- Scarecrow Competition – 18 entries and the feedback has been very positive with requests to arrange a similar event in 2024. SS will put her thinking cap on and see what she can come up with. The 3 prize winning scarecrows have used their winnings to make donations to 2 charities, Cancer Research and Ivor Washbrooks FAST charity.
- Summer Scarecrow party, good attendance and everyone enjoyed themselves!

### **Confirmed Events:-**

- Quiz – Jeremy and Fiona quiz for the 30<sup>th</sup> September 2023. (AP) to discuss and confirm arrangements. Event fully booked but reserve tickets are available from Fiona Creasey. There will be a small bar but people can bring their own.
- Maltings Farnham – “Mountain Music” – 5<sup>th</sup> October 2023. Tickets @£10. This is a hybrid performance of the story of country music. Posters available for display and 21 tickets sold to date. There will be a bar.
- Hall AGM 3<sup>RD</sup> October – new committee members are needed so if anyone can encourage new residents to join that would be welcome.
- Magor Drama group will perform a 3 act play entitled “Who killed the Headteacher”. A Murder/Mystery on the 28<sup>th</sup> October. “Bring your own school lunch” is the agreed catering option. Tickets @£10 with a start time of 7pm. There will be a bar.
- “The Jigantics”. They would require a fee of £400 and therefore the event would need maximum effort to advertise and encourage participants. Date confirmed by (JW) as 10<sup>th</sup> November. Update – The

Jigantics will be sending through publicity material to AP this week for distribution.

- Caldicot Male Voice Choir – Event has been pushed back to Saturday 20<sup>th</sup> January 2024. Hall to fund the £425 transport fee. It was agreed that tickets would be priced at £10 for the event. Ticket sales and contact to be agreed.
- Carol Service – Confirmed for 17<sup>th</sup> December @11am at the Hall. MG and other residents from the village are arranging in the absence of JW.
- Remembrance Day event – Sunday 12<sup>th</sup> November. Arrangements in hand with MG. Cakes would be appreciated.
- Children in need event – Hosted by Alan Dedicoat. Confirmed for 2<sup>nd</sup> December. AP will liaise with Richard Cobourne to provide more details.

### **Potential Events;-**

- Mr. Planetarium – (AP) has now had contact with an alternative source for this event and is awaiting a response. Potentially, this event should now be planned for early 2024.
- Kate Humble will be doing a talk about her career, wildlife, farming her upcoming book on Fri 17<sup>th</sup> November. Richard Cobourne will be co-ordinating arrangements. Probably £5 a ticket and linked to book sales?
- SS raised the issue of setting up a Children's craft club, possibly using the hall on a Saturday morning. This was following a request from children in the village and there is support from some residents who would be happy to run such a club. The idea was fully supported and some research needs to be done in terms of DBS checks for those taking part.

### **Future Plans and Look Ahead:-**

- Pub Night – To be arranged just before Christmas, Friday 15<sup>th</sup> Dec
- Film Night – A poor selection of availability. (AP) to discuss with Richard Cobourne re alternative arrangements - ongoing.
- Steph Spragg (SS) will look at the possibility of organising an Easter Egg event in the Village in 2024 - ongoing.
- Wreath Making – (FW) Confirmed for December 6<sup>th</sup>. Wye Valley Flowers are delivering the session. Cost will be £35 and include the course, a mince pie and a Mulled wine.
- Medieval ship – Talk and visit. (FW) There will be a talk at the hall 15<sup>th</sup> March 2024 at 7.30pm, tickets £5. Followed by a visit to the actual ship

remains at Newport on 6<sup>th</sup> April 2024. Travel arrangement to be sorted nearer the date.

- Defibrillator Course – (AP) to discuss with TCC the potential of providing training courses for the village residents. Leanne Wakerley (TUCC) is seeing what can be arranged.

**Any Other Business (AOB):-**

- Advertising Signage - It was agreed to purchase two new advertising boards to attach to the rear of the Catbrook Village signs - ongoing

**Meeting closed at 7.50 pm.**

**Next Meeting – Proposed for Monday 2<sup>nd</sup> October 2023 @7pm**

**Agenda for next meeting:-**

1. Apologies for absence.
2. Confirmation of minutes dated 4<sup>th</sup> September 2023.
3. Matters arising.
4. Treasurers report.
5. Chairman`s report.
6. Hall Operations, future events and planning.
7. Any other Business.
8. Date and time of next meeting.