

Catbrook Memorial Hall Management Committee

Minutes for the meeting held on Monday 3rd February 2020

Present: Andy Pullan, (Chair), John Clarke (Sec), Stephen Vass, Mike Dunsbee, Ruth Routh, Pat Gooding, Jill Westwood, Marion Griffin, Pam Hudson, Mark Loveday and Liz Greatorex-Davies

Apologies: - Sarah Bowden

Matters arising: - None

Treasurer's Report: -

The current account stands at approximately £844. This is after numerous movements of funds. The deposit account stands at £10K.

Chairman's Report:-

The chairman reported on the following matters

- The old style tables are being sold and the new lighter versions have been ordered.
- There is going to be a safety rail fitted outside the fire exit so that people do not fall into the road below.
- There has been an on-going problem with mice nesting in areas of the hall. P & P pest controllers have visited and it is hoped the infestation is now under control. Reason for infestation is usually because of waste food being left on the premises. Therefore **No FOOD should be left on the premises and Hall Hirers should be made aware of this rule.**
- The committee were told there will be a meeting on 23/03/20 to discuss what should and can be done with the football field. Some would like trees to be planted. MCC seem to be supportive of this idea. All are welcome to the meeting.

Future Events

- Film night on 28th February is Official Secrets and help is required to set up the equipment.
- 15th March as part of our 100 year celebrations and the COOKBOOK volunteers are asked to bake one of the cakes from the cookbook for tasting. £5 entrance fee is suggested with the profits going to St David's Hospice
- On 4th April it is hoped that Magor Amateur Dramatic Group a comedy by Neil Simon.
- On the weekend of 18th/19th April as part of the 100-year celebrations Mike is organising a talk in the hall with a photographic display on the history of Catbrook followed by a walk on Sunday morning around the district to see what it did look like and how it looks now.
- Caldicott choir to be asked to visit the hall 2nd October.
- Andy is going to ask Alison Neal to present Mrs Beaton and her sister on 4th July.
- **ACTION** – All committee members to look on the nightOut scheme website to see what events they may wish to see at the hall during the year.
- Ideas for the 2020 NYE, it was suggested rather than an evening event or as an additional function, we hold a daytime event for the more elderly residents to attend rather than an evening event.

AOB.

- On 7th March 2020, England play Wales and this will be shown in the Memorial hall as arranged by Stephen – planning ahead!
- Cleaning of the hall was discussed and it was suggested that we should all come in on a Saturday to do this in the spring.
- Jill said that the carol service showed that the ladies were pushed to try and provide tea for 150 people. Mark can provide another urn and further volunteers will be needed next time to help out.
- Pat said she had provided 10 new tea towels. Hall hirers should be asked to provide their own.
- Pam is considering doing a quiz that is locally orientated. Stephen said he would help and further consideration on date and time will be discussed at a future meeting.
- Ruth asked for the external lighting to be checked as it does not stay on long enough for people to reach the road.
- Rose stated that we had received a donation from the Chapman's funeral wake of £300.

Hall Cleaning: - Feb. Marion, March John and April Pam have volunteered.

The meeting closed at 1940

Next meeting proposed for Monday 2nd March 2020 at 1900 (7pm)

Standing Agenda

1. Apologies
2. Confirmation of minutes of the last meeting
3. Matters arising
4. Treasurers report
5. Chairman's report
6. Future events and planning
7. Hall duty person
8. Any Other Business

9. Date and Time of next meeting